

# W2 info for wages paid Info Intake

**PLEASE RETURN THIS INFORMATION TO OUR OFFICE  
NO LATER THAN JANUARY 24 FOR TIMELY PROCESSING!**

If you paid any employee this past tax year, you are required to file Form W-2 to report those wages.

**Form W-2 is required to be sent to each employee prior to January 31.**

**Payer Name** \_\_\_\_\_

**Payer SSN/TIN** \_\_\_\_\_

**Non-family- help Name/address:**

\_\_\_\_\_  
SSN: \_\_\_\_\_ Gross Amt pd \_\_\_\_\_

\_\_\_\_\_  
Withholding: Federal \_\_\_\_\_ Iowa \_\_\_\_\_ Social Security \_\_\_\_\_

\_\_\_\_\_  
SSN: \_\_\_\_\_ Gross Amt pd \_\_\_\_\_

\_\_\_\_\_  
Withholding: Federal \_\_\_\_\_ Iowa \_\_\_\_\_ Social Security \_\_\_\_\_

\_\_\_\_\_  
SSN: \_\_\_\_\_ Gross Amt pd \_\_\_\_\_

\_\_\_\_\_  
Withholding: Federal \_\_\_\_\_ Iowa \_\_\_\_\_ Social Security \_\_\_\_\_

\_\_\_\_\_  
SSN: \_\_\_\_\_ Gross Amt pd \_\_\_\_\_

\_\_\_\_\_  
Withholding: Federal \_\_\_\_\_ Iowa \_\_\_\_\_ Social Security \_\_\_\_\_

\_\_\_\_\_  
SSN: \_\_\_\_\_ Gross Amt pd \_\_\_\_\_

\_\_\_\_\_  
Withholding: Federal \_\_\_\_\_ Iowa \_\_\_\_\_ Social Security \_\_\_\_\_

**Family Help – Name/address:**

\_\_\_\_\_  
SSN: \_\_\_\_\_ Gross Amt pd \_\_\_\_\_

\_\_\_\_\_  
Withholding: Federal \_\_\_\_\_ Iowa \_\_\_\_\_ Social Security \_\_\_\_\_

\_\_\_\_\_  
SSN: \_\_\_\_\_ Gross Amt pd \_\_\_\_\_

\_\_\_\_\_  
Withholding: Federal \_\_\_\_\_ Iowa \_\_\_\_\_ Social Security \_\_\_\_\_

\_\_\_\_\_  
SSN: \_\_\_\_\_ Gross Amt pd \_\_\_\_\_

\_\_\_\_\_  
Withholding: Federal \_\_\_\_\_ Iowa \_\_\_\_\_ Social Security \_\_\_\_\_

\_\_\_\_\_  
SSN: \_\_\_\_\_ Gross Amt pd \_\_\_\_\_

\_\_\_\_\_  
Withholding: Federal \_\_\_\_\_ Iowa \_\_\_\_\_ Social Security \_\_\_\_\_